

PROGRAM OVERVIEW

The Institute for Humanities Research at Arizona State University invites applications for our IHR Fellows program for 2019-2020. The theme will be **Borders and Boundaries**. Proposals are due by 11:59 pm MST on Wednesday, February 13, 2019.

The ASU IHR Fellows program provides funding for tenured or tenure-track faculty, as well as to other faculty eligible for a research release. Fellows may apply as individuals or as a team to engage in a year of research related to the annual theme, to share their research with the academic community, and to produce a strong application for an external grant.

Successful proposals for the Fellows program will outline a rich scholarly project rooted in the humanities that will benefit from interdisciplinary conversations and readings, that has clear and feasible outcomes for the fellowship year, and that has the potential to be funded by outside agencies.

Fellowships provide funds toward one course buyout (in the spring semester) for each faculty member as well as research funds of \$2500 per faculty member.

Theme Description: Borders and Boundaries

Disciplinary, spatial, ideological, virtual—the boundaries we imagine, construct, and confront are multiple and multi-faceted. Boundaries exclude and include; borders connect and separate. Borders and boundaries are created by states and communities, by institutions and individuals; they shift and change over time. What functions do borders and boundaries serve? Who makes and guards them? Who confronts and crosses them? Who do they serve and who do they limit? How does our current attention to borders and boundaries in this age of globalization reflect new worries and how does it echo old ones? The Institute for Humanities Research invites scholars to propose research projects that address these questions or any others related to the topic of “Borders and Boundaries.”

FELLOWSHIP DETAILS

The IHR Fellows program provides annual funding to:

- 1) engage in research related to the annual theme for a calendar year, starting in May 2019
- 2) meet regularly throughout the fall and spring semesters with other Fellows
- 3) share research with the academic community (via lectures, a conference or symposium)
- 4) produce a strong application for an external grant.

Applicants can be individuals or teams – one application per team, please. Awards provide funds toward one course buyout per scholar (in the spring semester) plus \$2,500 in research funds for each faculty member. These funds may be used to support on-campus or off-campus consultants and scholars who can contribute to the project, travel by team members for research-related purposes, or other

appropriate research-related expenses. Fellows are encouraged to leverage IHR funding by requesting support from their home departments and other units in the form of co-sponsorships for invited speakers or events.

Faculty selected for the ASU Fellows Program are expected to **collaborate** during the 2019-2020 academic year to share their research and learn from one another, with the goal of developing interdisciplinary perspectives on the year's theme. Fellows will also work together to design and deliver an event that will showcase their research and their collaboration. If the fellows choose to continue their collaboration beyond the year of the fellowship, IHR support will be provided in the form of a research cluster and/or initiative funding.

As individuals or teams, faculty are expected to generate scholarly publications, presentations, digital humanities projects or other projects that will disseminate the results of their research with a broader academic community. Each fellow must also, within a two-year period, apply for external funding in an amount significantly larger than that provided by this award, with the goal of allowing each fellow (or team of fellows) to continue their collaboration for at least a year beyond the term of the ASU award.

As Fellows, faculty members will have access to IHR staff and resources, including work spaces, meeting spaces, event planning and event publicity. In addition, IHR personnel will assist Fellows with the grant development, submission, and implementation phases. The work of the IHR Fellows will be featured on the IHR website and in the annual report, as well as other social media platforms. IHR Fellows are also invited to meet over meals and in small groups with guests of the Institute, including the Book Award Winner and the IHR Distinguished Lecturer.

PROPOSAL GUIDELINES

Eligibility/restrictions:

- Fellows must be **tenured or tenure-track faculty** and may come from any ASU campus (eligibility may be extended to other faculty eligible for a research release). In the case of collaborative projects, **at least one researcher must be from the humanities**. Team members from **non-humanities units** must clearly demonstrate that 1) their proposed project is rooted in humanities concerns and methods and 2) they possess the training and knowledge necessary to execute their proposed project successfully.
- Each proposal should **incorporate humanities methodologies** and **involve at least one humanities scholar**.
- **Scholars from outside of ASU** are welcomed as consultants, but are not eligible for IHR funds beyond travel to ASU and/or honoraria as invited speakers. These expenses must be paid out of the research funds awarded to each Fellow.
- **Preference will be given** to faculty who have not received an IHR Fellowship within the past three years.

- **Past recipients** of IHR Seed Grants and/or Fellowships, regardless of award date, will not be eligible for further support until they have met their prior **obligation to pursue external funding**.

Applicants should include in their proposal a discussion of the following:

- How the proposal relates to the theme of Borders and Boundaries
- The significance of the project, including a discussion of relevant scholarly work completed by the applicant as well as by other scholars on the topic
- The scholarly expertise of the applicant(s)
- The contribution the project will make to the humanities, and, if relevant, to interdisciplinary scholarship
- The expected scholarly outcome(s) of the project, e.g., publications, presentations
- Previous funding applied for (and, if relevant, received) for this project
- How inclusion in the Fellows program will increase the project's competitiveness for external funding
- The specific external agencies that fund this type of project, their deadlines, copies of RFPs or similar program guidelines
- A preliminary calendar of activities beginning in May 2019 through May 2020 (or until the external grant proposals are submitted)

Financial Guidelines

Funds will be available from approximately May 15, 2019 through May 14, 2020 and are disbursed through the IHR office.

Note: The source of funds is a local account. The proposals and the awards are administered by IHR and do not involve ORSPA.

Restricted expenses

- Travel and meal expenses cannot exceed established per diem rates (see [here](#) for U.S. rates and [here](#) for international rates)
- Meals are allowed when related to the Fellow's travel and for consultants visiting ASU
 - food may not exceed 10% of your award (per diem allowances for visiting scholars are exempt from this percentage)
 - individual meals may not exceed \$40/person
- Tips of any kind cannot exceed 20% of the service total before taxes

Ineligible expenses

- Alcohol
- Graduate student RAs/TAs
- Additional salary support

Further guidelines: expense categories

Honoraria You may use Fellowship funds toward honoraria for invited speakers/scholars. (recommended range: \$100-300)

Travel Funds may be used for researcher travel outside of ASU (e.g. to libraries, archives, other research sites) and for travel by visiting speakers and scholars to ASU. Expenses may not exceed the established ASU per diem rate for each destination. These rates may be found [here](#). Note that these rates vary by season, with the highest prices in the Phoenix area occurring January-April.

Operations Research funds may be applied to project expenses as needed. Please contact the IHR for guidance.

Please Note: **Final decisions on award amounts** are contingent upon the availability of funds, needs of a project, the number of fundable proposals submitted, and the proposed funding level of external grants. Before deciding whether or not the IHR should support a particular project, the Director, Board, or IHR personnel may suggest changes.

REVIEWERS' CRITERIA FOR SELECTING ASU IHR FELLOWS

IHR Fellows proposals undergo a rigorous review by the IHR's Advisory Board. When possible, decisions will be announced within six weeks of the application deadline and notifications will include feedback from the Board. In reviewing proposals, Board members consider the following:

- Does the application clearly define the intended research and the method for carrying it out during the proposed award period?
- Does the proposal present a convincing case for the scholarly significance of this study?
- Is the expertise of the faculty clearly demonstrated in the application?
- Does the application suggest that the research has a strong likelihood of being awarded external funding based on the sources identified and the focus of the project?
- Is the expected outcome clear, e.g. publication, presentation?
- Will the research contribute to the IHR mission and to the humanities generally at Arizona State University? How will this fellow contribute to the interdisciplinary thematic topic of the fellows seminar? Will the research resources of ASU advance the goals of the project?

TERMS & CONDITIONS

During the term of their Fellowship, Fellows will:

engage in **intensive summer work** (summer 2019) on their project.

participate in **regular seminars** with other ASU Fellows during the academic year.

invite other scholars, both ASU faculty and others, who can contribute to the research and strengthen the proposal for external funding.

Extensions cannot be granted. **Unspent funds** will remain with the IHR.

Requests entailing a significant change to the **scope of work** require approval and may be referred to the Advisory Board. Contact the IHR's Assistant Director, Elizabeth Grumbach, for further information.

Before beginning spending on their award, recipients must meet with the IHR's Business Operations Specialist. All **travel** must be cleared beforehand.

Fellows **agree to pursue overhead-bearing external funding significantly exceeding the value of their IHR award** and to **include the IHR as a Center in their allocations on relevant ASU forms** when they apply for external funding. Fellows also agree to include a **portion of overhead allocation to the IHR (specifically, 1% of the RID) for tracking purposes** for all FUTURE grants related to their IHR-funded research. The Research Administrators for IHR/CLAS Humanities will assist with this process.

The **IHR must be acknowledged/credited** in all relevant publications, funding applications, and activities resulting from the fellowship. Fellows agree to donate copies of any resulting publication to the IHR.

Fellows will receive a **full set of terms and conditions** in their final award letter and are encouraged to consult with IHR personnel whenever questions arise.

SUBMISSION INSTRUCTIONS

The application consists of the following **components**. Narrative prompts and further details are contained in the application form:

Cover sheet

Narrative

Signatures from applicants and unit heads

Attachments

- CV for each applicant (4 page maximum each)
- bibliography of works by other scholars most relevant to the project(1-2 pages)
- external funding information
 - program descriptions/requests for proposals
 - feedback from funding agency program officer, if any

We will aim to announce decisions within 6 weeks of the submission deadline.