

## IHR FELLOWS PROGRAM 2020-21 APPLICATION

**Deadline: February 17, 2020, 11:59 p.m.**

This application format is standardized to facilitate review by our Advisory Board. **We ask that you submit your proposal in the order specified in the application checklist.**

Institute for Humanities Research leadership is available for consultation on your proposed project. If you plan to involve the IHR or IHR initiatives in any external funding proposals related to this project, the IHR must sign off in the signatures section at the end of this document.

Only **electronic copies** will be accepted. Convert the entire application into a **single pdf file** and send to [ihr@asu.edu](mailto:ihr@asu.edu) no later than 11:59 p.m. on the submission deadline date.

### APPLICATION CHECKLIST

Please check off each item included in your proposal packet.

- \_\_\_\_\_ Cover sheet
- \_\_\_\_\_ Narrative (6 pages maximum)
  - \_\_\_\_\_ project description
  - \_\_\_\_\_ impact statement
  - \_\_\_\_\_ project time line
  - \_\_\_\_\_ participant expertise statement
  - \_\_\_\_\_ benefit of participation in the Fellows program
- \_\_\_\_\_ List of anticipated expenses
- \_\_\_\_\_ Signatures (next page)
- \_\_\_\_\_ Attachments
  - \_\_\_\_\_ CV for each participant (4 pages maximum each)
  - \_\_\_\_\_ bibliography (1-2 pages)
  - \_\_\_\_\_ external funding information
  - \_\_\_\_\_ program descriptions/requests for proposals
  - \_\_\_\_\_ correspondence with program officer, if any

## COVER SHEET

1. Name, academic rank, academic unit of applicants:
2. Title of proposed research project:
3. Abstract (approximately 100 words for a general audience to be used in IHR publicity):
4. What prior IHR funding have you received? Include amount of funding, date and project title.

\*Past recipients of IHR Seed Grants and/or Fellowships, regardless of award date, will not be eligible for further support until they have met their prior obligation to pursue external funding. If applicable, indicate how you have met this obligation in question 5 (disregarding the three-year timeframe if necessary).

5. External funding pursued during the past three years. Include agency and program name, amount of award, dates of award, project title and status (received, declined or pending) for each funding opportunity pursued. If none, you may leave this question blank.
6. External funding to be applied for during the fellowship year. Include agency and program name, why this particular program is a good fit for your project, amount of award and due date. (NOTE: Priority will be given to applicants who have discussed their project with funding agency program officers. Please include that feedback in the attachments section.)

## **NARRATIVE (to be included as an attachment)**

The narrative should be a maximum of 6 single-spaced pages, with 1” margins, and font no smaller than 11 pt.

Please address the following in your narrative:

### **Project Description**

Describe the goals, activities and methodologies of the project, including the contributions of the project to ASU, to the mission of the IHR and to the research agenda of the applicant(s). Detail how the proposal relates to the 2020-21 theme of “Recovering the Human(e) in an Age of Dehumanization” (see [here](#) for additional details) as well as the relevance of the project to the humanities.

### **Impact Statement**

List the short- and longer-term impacts and significance of the project, including publications, conferences and/or public events.

### **Project Time Line**

Break out items/actions by month and year (May 2020-May 2021).

### **Participant Expertise Statement**

Describe how the expertise of the applicant(s) will enhance research and the likelihood of receiving external funding.

### **Benefit of Participation in the Fellows Program**

Describe how participation in the Fellows program will advance the project.

## **LIST OF ANTICIPATED EXPENSES**

Include expense categories (e.g., "travel") and estimated expenses:

## SIGNATURES

After completing the checklist, please gather signatures from the parties below.

Signature of the applicant(s) indicates agreement to submit a proposal for external funding no later than May 2022. The proposal must be submitted through the ASU Office of Research and Sponsored Project Administration (ORSPA).

Signature of applicant(s):

Date:

---

---

---

---

Amount requested by unit for course buyout in spring semester:

---

Printed name + signature of unit head(s):\*

Date:

---

---

---

---

Name(s) and email addresses of unit Business Operations contact(s):

---

---

## ATTACHMENTS

Attach CV for each participant (4 pages maximum each); bibliography (1-2 pages); and external funding information (e.g., program descriptions, requests for proposals, feedback from or correspondence with program officers).